

02 October 2013

Dear Submitter

### **COASTAL EXPERT PANEL**

As you made a submission on Proposed District Plan coastal hazard provisions, I want to inform you of the process for the convening of the above panel.

The Council has appointed an independent panel of experts to provide an impartial view of the technical issues of coastal science raised by submitters on Chapter 4 (Coastal Hazards) regarding the data and methods used in undertaking the coastal erosion hazard risk assessment. The Terms of Reference for the panel are attached for your information.

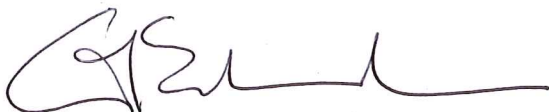
The panel will be convening on the Kāpiti Coast between Tuesday 3 December and Thursday 5 December 2013. There will be opportunities for submitters and the technical experts who will be providing evidence for submitters to meet with the panel to express their concerns and discuss technical issues relating to the science.

Please respond to Katie Bunker by email [katie.bunker@kapiticoast.govt.nz](mailto:katie.bunker@kapiticoast.govt.nz) or on 04 296 4892 by 25 October 2013 if you, or experts acting on your behalf, wish to be involved in these meetings.

Robert Schofield has been engaged to assist the panel in fulfilling its function under the terms of reference for this work. Robert is an accredited hearings commissioner. He will liaise with the panel to confirm the process and programme that panel members wish to follow between 3 and 5 December. Robert will also facilitate meetings between the panel and submitters and/or their experts.

Once responses have been received Robert will contact interested parties with more details of the process for the meetings, including a schedule for the meetings.

Yours sincerely



Cath Edmondson  
Acting Sustainable Development Manager

Attached: *Terms of Reference for the Panel of Experts assisting with S42A process for Chapter 4 of Proposed District Plan, 2013*